

# **Inver Grove Heights Community Schools**

## **Title I Parent Involvement Plan**

### **2022-2023**

Reviewed 3/10/2022 (Hilltop Elementary), 4/12/2022 (Salem Hills Elementary),  
4/12/2022 (Pine Bend Elementary), 2/8/2022 (Inver Grove Heights Middle School)

#### **District Mission Statement Emphasizing Parental Involvement**

Inver Grove Heights Community Schools is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

#### **Part I. District Expectations**

Each school district must establish the district's expectations for parent involvement. [Section 1118(a)(2), ESEA.]

Inver Grove Heights Community Schools agree to implement the following requirements:

Inver Grove Heights Community Schools will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

Inver Grove Heights Community Schools will work with its schools to ensure that the required school-level Parent Involvement Plan meets the Title I requirements, and include, as a component, a school-parent compact.

Inver Grove Heights Community Schools will incorporate this district-wide Parent Involvement Plan into its district plan.

In carrying out the Title I parent involvement requirements, to the extent practicable, the Inver Grove Heights Community Schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language parents can understand.

If the Inver Grove Heights Community Schools plan for Title I is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the Minnesota Department of Education.

If applicable, Inver Grove Heights Community Schools will involve the parents of children served in Title I schools in decisions about how the one percent of Title I funds reserved for parent involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

## **Part II. District Parent Involvement Plan Required Components**

Inver Grove Heights Community Schools will take the following actions to involve parents in the joint development/revision of its district parent involvement plan.

- Inver Grove Heights Community Schools will involve parents in the development/revision of its district parent involvement procedure. This will take place at a meeting with Title I parents and other district personnel. There will be at least one meeting a year.
- Title I Parent Meetings

### **Hilltop Elementary**

March 10, 2022

5:00 p.m.

MaryAnn Curro

(651) 306-7472

### **Pine Bend Elementary**

March 10, 2022

6:00 p.m.

Sara Pachl

(651) 306-7750

### **Salem Hills Elementary**

April 12, 2022

6:00 p.m.

Kellie Keifenheim

(651) 306-7318

Inver Grove Heights Community Schools will involve parents in the joint development of the district plan, review and improvement [i.e. district plan, section 1112, school wide section 1114, and/or school improvement section 1116]. During each of the meetings listed above, parents will be given a handout of information that includes instructions on accessing the MN School Report Card website for information on each school as well as instructions on how to access the District World's Best Workforce Plan located on the District website.

This same group will meet to review the district plan and make additions and corrections as needed. If the district has been identified for needs improvement, this will be explained on the district website and in the district newsletter that goes to the parents of all students. In the event that the district needs to create a district plan for improvement, parents will be included in the development of this plan and this committee will include Title I parents. The district will include staff development sessions during district workshop days, which give the staff ideas for implementing effective strategies for parental involvement.

Inver Grove Heights Community Schools will provide coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parental involvement activities to improve student achievement and school performance. This will include involving parents in PTSA, curriculum committees, various advisory committees such as

the World's Best Workforce Committee and District Advisory Council, classroom volunteers, the Academy for Powerful Parents (APP), and Literacy Nights, etc.

The schools in Inver Grove Heights will build the schools' and parents' capacity for strong parental involvement in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

Inver Grove Heights Community Schools will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the state's academic content standards, the state's student academic achievement standards, the state and local academic assessments including alternate assessments, the requirements of Title I, how to monitor child's progress and how to work with educators. This is usually explained through district communications and the district website.

Inver Grove Heights Community Schools will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parent involvement.

Inver Grove Heights Community Schools will, with the assistance of its Title I schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.

Inver Grove Heights Community Schools will coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. In addition, the District operates an early learning program called Links to Literacy. Links to Literacy provides literacy training to daycare providers to ensure students are Kindergarten ready.

#### **District World's Best Workforce (WBWF) Committee Meeting**

October 27, 2022 & April 27, 2023 6:30pm-8:30pm

District Office Boardroom

Teajai Anderson Schmidt, Director of Learning

(651) 306-7806

For more information on the World's Best Workforce, the ISD 199 Strategic Plan, and District/School Data profiles, visit:

[http://www.isd199.org/district/departments/Learning/worlds\\_best\\_workforce\\_information](http://www.isd199.org/district/departments/Learning/worlds_best_workforce_information) .

## **Parent Teacher Association (PTSA)**

For building Parent Teacher Association meetings dates and times, visit each school's PTSA & calendar page:

### **Hilltop Elementary**

PTSA: <https://www.facebook.com/groups/1020509291353815/>

School Calendar: <http://www.isd199.org/schools/hilltop/calendar>

### **Pine Bend Elementary**

PTSA: <https://www.facebook.com/Pine-Bend-Elementary-PTSA-308058299237666>

School Calendar: <http://www.isd199.org/schools/pinebend/calendar>

### **Salem Hills Elementary**

PTO: <https://www.facebook.com/Salem-Hills-Elementary-PTO-1425437027723265/>

School Calendar: <http://www.isd199.org/schools/salemhills/calendar>

### **Inver Grove Heights Middle School**

PTSA: <https://www.isd199.org/schools/ighms/ptsa>

School Calendar: <https://www.isd199.org/schools/ighms/calendar>

## **Academy of Powerful Parents \*Paused during COVID-19 Pandemic**

The Academy of Powerful Parents provides families with the knowledge and skills to partner with schools and communities to ensure their children achieve their full potential.

<http://www.isd199.org/cms/one.aspx?pagelId=34679317>

### **Locations:**

Virtual Modules, self-paced

### **Topics:**

*Week 1: Establishing the Collaboration Between Home, School & the Community*

*Week 2: Fostering Self-Esteem & Academic Achievement*

*Week 3: Relating Positive Discipline with Academic Achievement*

*Week 4: Academic Standards & Preparing for the Teacher Conference*

*Week 5: Acquiring a Better Understanding of the School System*

*Week 6: Becoming Familiar with College Requirements & ISD 199 Administrative Panel*

For more information contact:

Abel Riodique, Director of Special Services, (651) 306-7827

## **Parent Teacher Conferences**

For dates and times of Parent Teacher Conferences, visit the district calendar page at:

<http://www.isd199.org/cms/one.aspx?pagelId=32793666>

If you have questions, contact the school directly.

### **Hilltop Elementary**

(651) 306-7400

### **Pine Bend Elementary**

(651) 306-7701

### **Salem Hills Elementary**

(651) 306-7300

## **Inver Grove Heights Middle School**

651-306-7200

### **Links to Literacy**

Melissa Hendrickson, Early Learning Coach

(651) 306-7864

[http://www.invergrove.k12.mn.us/community/links\\_to\\_literacy](http://www.invergrove.k12.mn.us/community/links_to_literacy)

- Access to ongoing support from early learning/literacy coach
- Ability to participate in Literacy on Wheels
- Multi-cultural specialist available for questions and support
- Continuous information on school readiness best practices
- Invitations to district family events

### **Head Start**

Lora Lambert, Early Learning Program Coordinator

(651) 306-7861

Inver Grove Heights Community Schools will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. The school district will take the following actions to ensure that Title I information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable format. We have interpreters at conferences, EL teacher translations, EL teachers who connect parents with others speaking their same language, principals who allow teachers to submit common communications for translation into different languages. The district has a cultural liaison that will work to build relationships between families and the schools. Parents can keep up to date on activities, policies, and announcements by going on the district website: [www.isd199.org](http://www.isd199.org)

### **District Cultural Liaison**

Abbie Losinski

(651) 955-6610

[http://www.isd199.org/district/departments/Learning/cultural\\_liaison](http://www.isd199.org/district/departments/Learning/cultural_liaison)

### **District American Indian Community Liaison**

Chris Johnson

(651) 587-8557

[https://www.isd199.org/district/departments/Learning/american\\_indian\\_community\\_liaison](https://www.isd199.org/district/departments/Learning/american_indian_community_liaison)

Inver Grove Heights Community Schools will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent involvement plan in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The

school district will use the findings of the evaluation about its parent involvement plan and activities to design strategies for more effective parent involvement, and to revise, if necessary (and with the involvement of parents) its parent involvement plan.

**Action:** Annual review during World's Best Workforce Committee meeting

Parents on the committee will review the plan and provide recommendations for removing barriers and increasing participation.

- October 27, 2022
- 6:30-8:30pm
- District Office Boardroom
- Teajai Anderson Schmidt, Director of Learning (651) 306-7806

For more information on the World's Best Workforce, the ISD 199 Strategic Plan, and District/School Data profiles, visit:

[http://www.isd199.org/district/departments/Learning/worlds\\_best\\_workforce\\_information](http://www.isd199.org/district/departments/Learning/worlds_best_workforce_information)

**Action:** Annual Title I Parent Survey

Each parent with a child receiving Title I services during the school year will receive a Title I Parent Survey. Results from the survey will be shared with district administration and used to set goals for improving the Title I program. Results from the survey will also be shared with parents on the World's Best Workforce Committee.

Inver Grove Heights Community Schools will involve parents in the decisions regarding how funds reserved for parent involvement activities will be allocated during Title I parent meetings and at the World's Best Workforce meeting.

**Hilltop Elementary**

March 10, 2022

6:00 p.m.

MaryAnn Curro

(651) 306-7472

**Pine Bend Elementary**

April 12, 2022

6:30 p.m.

Sara Pachi

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**Salem Hills Elementary**

April 12, 2022

6:00 p.m.

Kellie Keifenheim

(651) 306-7318

## **Part IV. Adoption**

Inver Grove Heights Community Schools Parental Involvement Plan has been developed/revised jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes.

This Parent Involvement Plan was developed/revised by Inver Grove Heights Community Schools on March 14, 2023, April 12, 2022 and April 12, 2022 and will be in effect for the period of school year 2022-2023. Inver Grove Heights Community Schools will make this plan available to all parents by posting it on their websites on or before the end of October, 2022.

**Teajai Anderson Schmidt, Director of Learning**

Signature of Title I Authorized Representative

2022-2023

These parents/families were involved with the development of this document:

Hilltop: MaryAnn Curro, Michelle Bouslog, Sarah Larsen, Shelley Ausen, Robin Miller, Dave Lostetter, Ashley Rucker, Ann Stallons, Morgan Hallermann, Natalie Brace, Sheri Dobesh, and Dennis L'Heureux.

Salem Hills:

Jean Herbst, Kellie Kiefenheim, Liz Niemioja, Marilyn Clifford, Bonnie Kuehn, Megan Parsons, Ann St. Jacques, Kellie Keifenheim, Re Anna Gazner

Online attendees: Anne-Marie Ericson, Janelle, Kelly Goodnature, Kristen Tix, Sammy Kostuch, Sue Grados.

Pine Bend: Sara Pachi, Quannel Cooper, Sally McHenry, Courtney Reckinger, Erica Strodz, Angie Kornegor, Jessica Truax, Kristin Ries, Jackie Keran, Mary Landis, Laura Zenk, Caroline Snodgrass, Julia Suppes, Sarah Gutzman, Cheryl LaBore, and Charity Gaisbauer, Sara Getting, Kim Harris, Barbara May, Sadia Nor.

